December 2020



Bouchie Milburn Community Plan Prepared for the Bouchie-Milburn Community Planning Team

We gratefully acknowledge the financial support from the Province of British Columbia.



Supported by the Province of British Columbia

Compiled by Susan MacNeill, Project Coordinator

Introduction:

Our Focus of this Project: Community Capacity Building

The goal of the project has been the creation of a cohesive, community-wide development plan for the communities of Bouchie and Milburn Lakes. As with many rural BC communities, there is an aging demographic, and new people are moving into the area. Volunteers providing many of the services in our community are at capacity and some experiencing burnout. Various groups are working on projects that, while are of value, are progressing without the input of the community at large. These groups also do not have the resources available to do the public outreach that is needed to bring their ideas to the community for input. We are trusting through this project; we can accomplish the public outreach and secure community input to put forth a Community Plan built by the Community for the Community.

History of Project:

In April, 2018 the Friends of Bouchie-Milburn Society (FoBM) supported the development of the "Bouchie-Milburn Community Planning TEAM" (BMCPT). This followed a question that was posed on Face book in April, 2017 and which people provided input; one question was:

WHAT'S IMPORTANT TO YOU?

There has been quite a bit of discussion that Bouchie Lake / Milburn Lake would benefit from have a Community Plan.... and we WANT YOU to be involved.

A Community Plan does THREE essential things. It provides a VISION of what you would like your community to look like, sets out clear GOALS to achieve that vision, and gives you an ACTION PLAN to reach those goals.

Let us know what you feel is important to you...

In July, 2018, the FoBM applied for a Rural Dividend Grant through the Province of British Columbia and was successful. This grant will support the BMCPT with the development of a "Community Planning" initiative with the project deadline of December, 2020. This project was concurrent with the "Bouchie-Milburn Neighbourhood Plan" project of the Cariboo Regional District (CRD). While the 2 initiatives are similar in some ways, they are also very different. Whereas, the BMNP is a "land use plan" the "Bouchie-Milburn Community Plan" under this initiative is community led and grass roots. The results will be a plan for Bouchie-Milburn built in Bouchie-Milburn.

The 2 Surveys were completed; one over a 2-1/2 year period on "Bouchie-Milburn Living" face book page and the other by the Cariboo Regional District in 2019 The results of both surveys were similar and used to identify the top 3 priorities. See Appendix # 1 - Tools in the Tool Box - Survey Results

The BMCPT decided to hold off beginning the project until early 2020, as to coincide with the goal that the CRD had to have their plan completed. The CRD plan has yet to be released to date.

The Coordinator was hired following the distribution of an RFP / Request for Proposal.

Objective and Structure of Project:

The Bouchie-Milburn Community Planning Team lead the development of a Community Plan for the communities of Bouchie Lake - Milburn Lake (hereafter referred to as "Bouchie-Milburn"). The planning process will provide an opportunity for residents to engage in a collaborative, inclusive, and community led approach. The intention of the process is that it will build capacity and bring people together to share their vision and ideas for the community. The project will focus on engaging the community so that projects and priorities are identified which are then captured in a Plan. The proposed community plan will focus on a variety of issues as identified by the community. Examples include but are not limited to: resident retention, safety, recreation, infrastructure improvements, housing, lake health, fire protection, community assets, disaster preparedness and evacuation, economic development, heritage, fire smarting, beautification, trails / green spaces, and government services.

This project will support future projects as follows:

- It will be a plan based on community-wide input,
- o It will result in a community informed about their community, it's needs & priorities,
- It will identify "shovel ready" projects that have community support; and
- \circ It will include recommendations where relevant.

A Mission Statement was adopted to guide the BMCPT:

- To bring Bouchie-Milburn community residents together as involved members of the Community Planning Team. The Team will have a collaborative voice in planning, organizing, implementing any, and all, community development and initiatives, that either promote or hinder the growth of our immediate area. This grassroots team will work together to promote growth, inclusion, transparency, and non-partisan community involvement.

- The Team decided to manage this project with three Tiers to identify the roles of each tier. Tier 1 was the Management Team, Tier 11 was the Community User Groups / nonprofits that were engaged, Tier 111 was the Community distribution list (folks would request to be added to this email list).

An email account separate from the FoBM was created and used for all future correspondence associated with this project and managed by Tier 1. A face book page "Bouchie-Milburn Community Plan" was created and used to promote the project and create awareness about the project. The BMCPT supported a webpage that has been used through the duration of the project for posting Meeting Minutes, links to other webpages, and relevant documents. Newsletters were created that were distributed via email, on social media, in hard copy, and posted on the webpage.

As our community grows and changes, we need a well-planned approach that steers us in directions we want to go.

That's what the Bouchie-Milburn Community Plan is designed to do.

Over the course of 2 years, the BMCPT has been discussing issues and consulting with the people who call Bouchie-Milburn home and want to develop a collective vision. What we care about, where our priorities lie, and what we want our community to look like over the next 10 to 20 years is pivotal to a healthy community.

Acknowledgements:

- 1. BC Rural Dividend Fund
- 2. Friends of Bouchie Milburn Society
- 3. Johnston Meier Insurance
- 4. Bouchie Lake Country Store
- 5. Rocky's General Store
- 6. School District 28 Bouchie Lake School Grounds for Safety Day Event
- 7. Sign Stop Donation of signage changes throughout contract
- 8. Bouchie Lake Watershed Stewardship Society
- 9. City of Quesnel Fire Mitigation
- 10. Quesnel & District Riding Club
- 11. VOLUNTEERS a total of 377.05 hours committed, including value added resources, to make a total of \$7977.73 in-kind, donations.

Committees:

These Committees and their subsequent priorities were identified from two surveys: the Bouchie-Milburn Living Face book Group Site (April 2, 2017 to present) and the Bouchie Milburn Neighbourhood Survey Plan by the Cariboo Regional District (May 2019).

Community Development Plan Overview can be found:

<u>https://www.cariboord.ca/bmnp</u> https://bouchielakefriends.ca/our-accomplishments/community-planning-team/

- 1. Community Safety Committee Peggy Smith, Liaison
- 2. Recreation Committee Heloise Dixon-Warren, Liaison
- 3. Land Assets / Uses Leslie Holland, Liaison

Committee Projects / Actions

Each Committee was tasked with flushing out 3 - 4 priorities from the surveys that previously identified multiple tasks/ topics. The object was to identify shovel ready projects and not to duplicate efforts or tread on any of the CRD potential projects. See Appendix #2 - Flushing out the 3 Priorities. As committees went into sessions, they resolved to strike a sub-committee, if needed for each chosen task. The objective was to meet with the Liaison and Coordinator (when needed) to advance agendas. Minutes were taken and shared with the community via face book, emails, posted on the website and hardcopies made available.

It is to be noted, that the CRD Neighbourhood Plan was to be completed and distributed to the public in early 2020 but that didn't happen and in fact, to date it has still not been released. After many attempts of trying to engage the CRD and our local Director, we were unsuccessful and needed to proceed with our project in the Community. The CRD and Area Director did not live up to our interpretation of the CRD Official Community Plan (OCP) and that it clearly outlines the need and importance of the CRD appointed Recreation Commission and independent non-profits working in partnership. This is not happening with the Recreation. We believe in holding the government accountable. Appendix # 3—Holding Local Government Accountable

- 1. <u>Community Safety</u>: This Committee identified 3 priorities through discussion with the community, identifying challenges and opportunities;
- i. Crime Prevention, Bouchie Lake Rural Crime Watch and Neighbourhood Block Watch –
 - There is a lack of volunteers to expand these programs and the current Volunteers are stretched thin. While both programs are still operating, it is evident they could use more support.
 - There have been some good possibilities about the rural crime issues. There is the potential of two groups being set up in affiliation either with Rural Crime Prevention or with Neighbourhood Block Watch. They may begin organizing later in the 2020 season or in the early 2021 year.
 - Currently, Block Watch is a formal coalition of neighbours associated with the Provincial Office; while the BL Rural Crime Watch is affiliated with the BC Rural Crime Watch, at an arm's length. The RCMP are involved in both programs with a Constable as a Liaison. Due to COVID meetings are not in person. Team Captains coordinate with both organizations.

- Flooding of Milburn Lake Access Site, roadway and private properties See Appendix # 4 - Photo
 - The Ministry of Transportation and Infrastructure has jurisdiction but they are not responsible for any improvements. The inclusion of a right of way (R/W) is a mandated requirement when developing subdivisions on shorelines.
 - The level of elevation of land in relation compared to historic land elevations. The insufficient size of the Culvert to allow the appropriate amounts of water to be released during the spring runoff.
 - The higher amounts of water accumulating in Milburn Lake caused by beaver damming the exit culvert.
 - Due to the flooding of said Public Access there are insufficient parking areas to accommodate the larger numbers accessing the popular lake, so traffic is very congested and hazardous especially at the weekends.
 - There are sanitary considerations to be improved because of the flooding of the access, and the water lies around the grounds, even though the public outhouse has been located on a higher elevated portion of land; health issues should still be of primary concern. Other concerns is that the R/W is used by multiple users - e.g. boating, fishing, swimming, dog swimming, horse wading, etc. and when flooded these users cannot access the lake safely.
 - MoTI continues to say the replacement of the Culvert at Milburn Lake would be too costly for them to do at this time. They have the knowledge that there were homes and properties damaged and a family was evacuated because of the flooding during Spring of 2020 flooding. See Appendix #5 - Letter from MoTI
 - Flooding at Milburn Lake was at an all time high this spring/summer and there are unprecedented high water levels this fall (the access is fully flooded in November and the outflow culvert is flowing). It is believed, it is very likely that there will be serious flooding again in the Spring of 2021. The Bouchie Lake Watershed Stewardship Society (BLWSS) have been lobbying MoTI to combat these problems by enlarging the outflow culvert and raising the level of the public access, and while no action has yet been taken, MoTI have initiated a hydro technical analysis of the issue. The report on the data collected and the recommendations coming out of that will not be presented until mid December, at which time we hope to be informed of what action will be undertaken by MoTI. Please watch this link for further information, as the BLWSS will update

when known. <u>https://bakercreek.org/our-purpose/bouchie-lake</u>

- The Safety Committee reviewed each issue at Committee meetings. The members of the Safety Committee recognized that some of the issues were beyond the scope of a Community Plan that is based at the grass roots level. The exception was to follow through and to have a voice to the appropriate Ministries and Government Levels, as to our dissatisfaction with the present status of each issue. Letters and Petitions have been discussed, as a further action in several of these issues.
- iii. Fire Mitigation and Evacuation -
 - The CWPP / Community Wildfire Protection Plan <u>https://www.quesnel.ca/city-hall/major-initiatives/community-wildfire-protection-plan</u> spokesperson gave an overview of the Crown Lands that are prescription ready for Fall 2020 and the review of job readiness for future areas; including Hangman Falls & Pinnacles West.
 - Further discussions will need to take place as to the Evacuation need of this Community in 2021 again due to C-19 restrictions. The committee met with the Quesnel Emergency Services and Pet Safe Coalition of Canada to discuss emergency evacuation.
 - Fire Smart Program was available to those in need in early 2020 via a link on the City of Quesnel website for personal assessment of property, then COVID-19 brought all to a halt. Funding for 2021 may be available once again. Fire Smart Canada leads the charge for all programs throughout the country and through planning, training of local volunteers, Bouchie Lake boasts several Fire Smart Representatives. The CRD has also recognised in the OCP that the community is within a "High Wildfire Probability" area. Visit:

https://www.cariboord.ca/services/planning/ocps/quesnel-fringe-ocp

Future workshops may be forthcoming for 2021 and beyond. The most recent Wildfire Preparedness Day Workshop was held by the BMCPT. It was presented by Al Waters, RPF, Project Lead of the Fire Mitigation Program and the BOUCHIE-MILBURN COMMUNITY PLANNING TEAM for a Fun and Informative Session on Wildfire Water Delivery and Structure Protection Systems. The Information Session covered Fire Smarting, information on how Forest Health is linked to Wildfire, Tree Species Identification, Fire Suppression Equipment for the Home Owner, and more. See Appendix # 6 - Wildfire Preparedness Poster



We held a Community Safety Day on July 25, 2020 and 38 participants attended; along with 8 booths and 2 live demonstrations, and Bike Rally for the kids. Appendix #7 - Poster

- 2. <u>Recreation:</u> This committee identified 3 priorities based on the surveys:
- Supporting Community Facilities / Events See Appendix # 8 or visit: <u>https://bouchielakefriends.ca/wp-content/uploads/2020/10/BLREC-Timeline-</u> 100-years.pdf

See Appendix # 9 or visit: <u>https://bouchielakefriends.ca/wp-</u> content/uploads/2020/07/BL-Rec.-Timeline_30_06_2020.pdf

- ii. Recreation Facility Access / Usage (Governance & Management Structure)
 - Recreation Hall Review would be beneficial to the Community, as it was made evident in the Community Petition of 2017, that was presented to the CRD and the recent Recreation Poll See Appendix item # 10 - Recreation Poll Results
 - The CRD Tax Function formula is 30 years old and could be reviewed to better reflect the current taxes that are being returned to the community. Throughout the project, it has been brought to our attention that many nonprofit and business relations have become fractured.
 - All BLRC meeting minutes used to be posted on their website and since the new Director took her seat in 2018, none of them are available anymore. This is not current at all and you have to make an appointment to go in and read the minutes. This is not appropriate for many folks, as they work and most cannot access the hall, in a timely manner to suit their lifestyle. Posting minutes would become part of the public agenda for the NCJPC and CRD and would thus be publicly and digitally available.
- iii. Increasing Community Usage & Rental Revenue the BL Hall management style is not consistent with the Official Community Plan.
 - See Appendix # 11 Recreation Facility Management Models or visit: <u>https://bouchielakefriends.ca/wp-content/uploads/2020/07/Rec.-Facility-Models_13_07_2020.pdf_</u>
 - See Appendix # 11A Recreation Facility Comparison Table or visit: https://bouchielakefriends.ca/wpcontent/uploads/2020/07/Recreation Facility Comparison DRAFT 13 07 2020 .pdf
 - > Due to the Bouchie Lake Recreation Committee and the Area CRD Director not participating with our project, we were not able to have a successful

discussion, although we did much research to look at improving rental revenue and likely increase community usage.

- 3. <u>Public Land Assets / Land Use:</u> This Committee identified 3 priorities based on the surveys.
- i. Lake Health -
 - The Bouchie Lake Watershed Stewardship Society, with support from the BMCPTeam have worked together to support a letter campaign to government authorities, in hopes that reconsideration of plans can be actualized and moved forward. A foreseeable plan would be to research and promote the idea of aeration on Bouchie Lake to combat the algae growth; and the purchase of a weed harvester for Bouchie Lake. The BLWSS's involvement in researching different approaches to combat algae growth is ongoing. For further information, as it will be made available soon, please go to: https://bakercreek.org/our-purpose/bouchie-lake_

The BMCPT did have a conversation with Brian Chan (retired), from BC Fisheries, in hopes, of supporting the BLWSS in their advance of a future plan.

- In August, the BMCPT supported "The Dam Beaver Poker Paddle" on Milburn Lake, which was highly successful attracting 25 participants and earning close to \$600 towards improvements at the access. See Appendix # 12 - Poster
- For further information about the Proposal for Lakeshore and Lake Quality Improvement / maintenance Project—See Appendix # 13
- ii. Parks and Green Spaces -
 - > The proposed acquisition of land on Bouchie Lake for a park / green space.
 - > Improvement / maintenance of the the R/W on Bouchie Lake
 - The community is engaged to see what kind of interest there might be in terms of fundraising for the above and/or establishing a taxation function.
 - There are examples that have been shared regarding how other communities have done this - e.g. Saturna Island Visit: <u>https://saturnaparks.ca/trails</u> and this link speaks specifically to the relationship of the Saturna Island community, the MoTI and the Capitol Regional District. https://saturnaparks.ca/docs/SaturnaSharingtheShorelineFinal.pdf

- iii. Bouchie Lake Recreation Grounds -
 - Baseball diamond not being utilized for many years. There has been no consultation with the community in terms of what the community would like to see developed and / or improved. It is our understanding that an amount of \$5000 was proposed to be spent on the ball park concession when it has not been used in years. View this following table, as it is sourced from the CRD.

Bouchie Lake					
Project	2020	2021	2022	2023	2024
Equestrian Area Upgrades	15,000		6,500		
Air Conditioning	15,000				
Baseball field infield	5,000				
Replace appliances				15,000	
Exit and Emergency Lighting			5,000		
Repair Roof Section 2		16,000			
Soundproofing Hall		20,000			
Replace floor tile				25,000	
LED Lighting			20,000		
Concession & Announcer building - ballfield					10,000
Upgrade sound system					5,000
Replace Curtain Wall					10,000
Rink Slab Repairs					10,000
Total	35,000	36,000	31,500	40,000	35,000

Rural Recreation, Soccer, and Alex Fraser Park Capital Budget 2020 - 2024

- Inequality between the rental for the certain user groups preferences to one over the other has been brought up. Friction between some groups is intolerable, as stated by a member. A solution would be to see all user groups of these grounds to be allowed at the BL Recreation Commission table.
- A Heritage Plaque Proposal was presented to the BLRC, CRD and MoTI and no response has been received from the CRD or MOTI. The BLRC did respond and is only interested in moving this project forward if it is under their control / director.

Outreach / Engagement Strategies:

We began this contract with confirmed dates for General Public Meetings, once per month, to be held in the Bouchie Lake Hall Parking Lot due to Covid - 19 protocols. While we endeavoured to capture local community members and user groups, we encouraged those in attendance to reach out to neighbours and others, so they might feel included in all decision making processes for the Community Plan. Covid had put strains on all meetings whether they were outside or not. In the beginning of this contract, folks were not comfortable attending any sort of meeting. This has hampered the overall participation and successes that we had forecasted.

We had reached out to our Cariboo Regional Director and the Bouchie Lake Recreation Commission to participate in attending General Meetings and to engage with us; along side of the CRD Neighborhood Plan. While the lens of both our projects may have similar objectives, it was imperative that the CRD engage as it is in their By-laws to support community. The outright denial of participation from both was detrimental to the success we had anticipated. It could be noted that through this negativity a large portion of this project may have been sabotaged. Lack of engagement from some user groups was identified, as it was purported some infighting going on and misinformation was being perpetrated. As groups went on about their own agendas, they did not want to come aboard, but rather, continue to complain.

Meanwhile, we did develop a comprehensive email list specific to this project and kept those informed of all activities, reports, minutes and newsletters that we had developed over this time period. We developed an Outreach Package of Information for those in attendance at General Meetings. These packages captured overall goals and information pertinent to the development of the Community Plan. These packages were made available in hard copy at the Bouchie Lake Country Store and Rocky's General Store. A Face book page was designed, implemented and managed by Tier 1 of the BMCPT to ensure widespread reporting and opportunity of engagement.

Timelines:

Prior to the hiring of the Coordinator, we held a Fire Mitigation Workshop in July 2019, garnering support from Johnston Meier Insurance Company that donated \$100 to cover expenses for the BBQ. See Appendix # 6 - Poster

April -

Building our Team, identified a 3 Tier Approach with expectations of each Tier

Invitations sent out to Community so to develop our rapport

Identify Top 3 - 5 Priorities for discussion and action plan

Media Launch is under discussion

Set dates for regular monthly meetings

May -

- Three Committees identified and establish future meeting dates with Coordinator and Liaison for each Committee was assigned
- Project Forecast to be discussed with each Committee
- Monthly Newsletter brought forward and decided that 3 newsletters throughout the contract was appropriate
- Media resources was confirmed, CBC Daybreak, Local Radio station and local newspaper, The Cariboo Observer
- Signage for advertising discussed and decided to put up 2 weeks prior to General Public Meetings
- BL Farmer's Market starts in May discussion about attending with Info Booth

June -

Media coverage launched

First newsletter to go out June 15, 2020

Tier 1 members commit to chairing each Committee Meeting

Coordinator to reach out to RCMP Liaison for Safety Committee

- Committee #1 reaches out to City of Quesnel for information on Evacuation Supports / Disaster Plans
- Discussion on best practises to manage the summer months

July -

Community Safety Day discussion, preparation and confirmed date of July 25, 2020

Recreation Halls and how they operate in similar areas - create a document that outline differences / similarities / functions / costs. Suggestion to run a short Poll to allow community members input to what they would like to have in the way of activities at the Hall & Grounds / and to decide if they wish a different governance. This will give the Committee insight to move forward with a new bylaw to present. Recycling discussed - no further action due to unavailability of a leader for this program

- We participated in the Bouchie Lake Watershed Stewardship Society DAM Beaver Poker paddle Event on August 22, 2020
- Heritage Memorial Monument Plaques discussed and a small sub-committee with Liaise with a Bouchie Lake Recreation Commissioner to further investigate potential of honouring long-time families in this area.
- Discussion continues around the lack of the Cariboo Regional District not engaging with us.
- September / October events discussed. Joining the Bouchie Lake Farmers Market for September 30, 2020.

September -

- Recreation Poll had 109 responses identifying how to maximize opportunities for recreation in Bouchie Lake
- Heritage Plaques costing of plaques from multiple foundries. Still no response from CRD, MoTI or BLRC for support of this worthy project. October Event still under discussion, as we wanted to showcase the unveiling of plaques and dedication to the community.
- We co-shared the Farmer's Market Event September 30, 2020. We shared information and served a light supper for 48 guests.

October -

- Invitation to join the CRD Board Meeting via telephone (not allowed to speak) on October 2, 2020. Our correspondence was received, not read, discussion did ensue, motion carried to accept without supporting the BMCP Team in their project.
- Heritage Plaque Project not successful due to lack of participation of the CRD, MoTI and BCRC.
- Final report is a working document that will be ready in draft for the Tier 1 Committee by month's end.

November -

November 3, 2020 - Town Hall Meeting @ Bouchie Lake Hall, light refreshments served

and power point presentation given

November 16, 2020 - wrap up meeting to finalize budget and final report

Outcomes:

- 1. Identified and contacted Community Contacts/ Groups that have managed assets in this community
- 2. Managed Public General Meetings monthly (over 100 community members in attendance)
- 3. Developed and completed Action Plans each month
- 4. Developed Newsletter and published 3 times
- 5. Hosted / participated in 4 Interactive Community Events: Safety Day, DAM Poker Paddle, Farmer's Market, Town Hall Meeting
- 6. Correspondence See Appendices #14—A,B and link

Recommendations / Next Steps/Actions:

- 1. What we've learned throughout this project and dedicated research:
 - a. Community Safety The scope is large and contains multiple facets. The RCMP play a strategic role and the Community would benefit from staying engaged with them. Evacuation and Emergency Services are ongoing with the City of Quesnel. Fire Smarting / Fire Safety is a priority for rural communities preparedness is the most valuable asset to any community. Education and building awareness is key to get the community involved. Firesmart Days and working towards becoming a Fire Smart community is an option. Flooding of Milburn Lake has multiple consequences and follow up is critical. Several letters back and forth from government authorities ensued and will continue until resolve happens.
 - b. Recreation the Bouchie Lake Hall is the only community hall within the 8 reviewed halls that is not managed by an independent "ordinary" non-profit society, registered under the Society's Act. See Appendix # 11- Recreation Facility Management Model. While some of them had a Regional District appointed commission involved; the commission's role was limited to maintaining the infrastructure, working closely with the Regional District, and managing the budget approved by the Regional District. The benefits of a non-profit society managing the facility is that it is member based and the Directors

are democratically voted in by the membership. It is worth noting that this facility was managed by a non-profit from its construction in 1970 to 2007 when the Bouchie Lake Recreation Commission was established. The existing system of management and governance for Bouchie Lake Recreation contravenes the CRD Official Community Plan (adopted in 2014). The OCP clearly outlines the need and importance of the CRD appointed Recreation Commission and independent non-profits working in partnership and the value of both. This is not happening with the Recreation Commission having all the power. Continued pursuit of a resolve is necessary, as long as Community members drive this forward. It is worthy to note, the CRD Steering Committee that met for the Bouchie Milburn Neighbourhood Plan (BMNP) met on August 27, 2019 and discussed facility management and fee structure; however, decided it "was complex and outside the scope of a land use study". See August 27, 2019 minutes; <u>https://www.cariboord.ca/bmnp</u>. As part of the BMCPT project, we were open and transparent by hosting monthly public meetings, posting all minutes and documents

c. Public Land Assets / Land Use - The health of Bouchie Lake is at a critical point with sewage seepage, phosphorous contamination, algae bloom and sediment loading. Our Community will continue to work with and support the Bouchie Lake Watershed Stewardship Society in their plea for restoration of the lake. Parks and Green Spaces are underutilized. As long as the community works together to increase usage, we will see promising changes. The Bouchie Lake Recreation Grounds are not accessible to everyone without a fee and the Ball Diamond has sat vacate for many years. Our goal would be to see the Community engaged in the revitalization of these areas.

online and via email through our distribution list of over 160.

2. Where do we go from here?

- a. Community Safety Day could be combined with another event to incorporate a broader reach of Community members to the event.
- b. Recreation is going to be an ongoing challenge to disseminate known facts from perceived responsibilities / expectations. A fractured relationship needs mending and a positive community outreach is necessary for any goals to be achieved.
- c. Public Land Assets / Land Use will need to reach into the future with a search for prospective lakeshore property for Bouchie Lake Park Site and perhaps, an expansion of the Milburn Lake Access Site. The purchase of this land may go to Referendum or perhaps, a non-profit may lead the campaign for a grant or some fundraising.

We are hopeful the Community will continue to engage, participate and host events. Safety Day will likely do well, at same time as another event. The DAM Poker Paddle with Bouchie Lake Stewardship Watershed Society, Billie Bouchie Days and the Bouchie Lake Farmers Market may be options.

What worked well?

- ✓ Simply being able to take on such a project for our community
- \checkmark Transparency, honesty, having conversations that needed to be had
- ✓ Sharing innovative ideas
- ✓ Monthly Community Tailgate Meetings Good turnout at the community meetings
- ✓ Structure of Tier 1, 2, and 3
- An opportunity for the community to chat about ideas, concerns and issues and delve into the topics through research and reaching out.
- Collaboration and partnership with other groups- eg. Safety Day, The Dam Beaver Poker Paddle
- Opportunity to move forward in a community led, grassroots way on priorities identified by the community.

We found it was challenging to keep people involved. And it was a challenge trying to compete with the CRD Neighbourhood Plan, as the CRD never reassured the community what we were doing was on the up and up. Our plan differs from the Bouchie Milburn Neighbourhood Plan, as we don't have ability to proceed with jurisdictional government authority but do have ability to assist with "shovel ready" projects deemed by the Community.

What was tricky?

- Misinformed people sharing their opinions on the project on a social media site
- Lack of support from the CRD and Director of Area B
- Some topics are political in nature.
- Groups invited to participate and get involved but not doing so.
- Preconceived ideas, by some, about the project and what its purpose and goal were
- Challenging getting people to become engaged and stay engaged
- People not listening and working towards understanding the concerns and focusing on finding solutions
- Some confusion as to why there was 2 plans BMCP and the BMNP (CRD Plan)
- Covid-19 created some challenges but we worked around them
- It was tricky to keep people involved.

What we would do differently if the project was completed again?

- > Project needs to be more collaborative get more groups involved.
- Have more events for people to come out to hear what we had to say and try to involve more home based business
- Hold the Cariboo Regional District accountable to supporting local projects as per their OCP. See Appendix #15—Next Steps
- If COVID-19 wasn't in the equation, we could have held more workshops within each Committee's priorities and this would have greatly improved participation and community connections.

If you are interested in learning more about the Community Planning project, please check out our <u>FACEBOOK</u> page or contact us via email to <u>bouchielakefriends@gmail.com</u>. We are hoping for more community input to advance a Future Lens for our Community.

https://bouchielakefriends.ca/our-accomplishments/community-planning-team/

APPENDICES

- #1. Surveys Tools in the Toolbox
- #2. Flushing out the 3 Priorities
- #3. Holding Local Government Accountable
- #4. Photo of flooding
- #5. Letter from MoTI
- #6. Wildfire Preparedness Workshop with Al Waters Poster
- #7. Safety Day Poster
- #8. Bouchie Lake 100 Years Timeline
- #9. Bouchie Lake Recreation Timeline
- #10. Recreation Poll Results
- #11. Recreation Facility Management Models
- #11A Recreation Facility Comparison Table
- #12. Poker Paddle Poster

- #13. Lake Shore and Lake Quality Improvement/Maintenance Project
- #14. Correspondence A. CRD Board Meeting—October 2, 2020 (Sec 10.5)
 B. Letter to CRD—September 23, 2020
 Link to all correspondence included
- #15. Next Steps

SOURCES

Bouchie-Milburn Community Plan

https://bouchielakefriends.ca/our-accomplishments/community-planning-team/

Quesnel Fringe Area Official Community Plan https://www.cariboord.ca/services/planning/ocps/quesnel-fringe-ocp

Bouchie-Milburn Neighbourhood Plan https://www.cariboord.ca/bmnp

Bouchie Lake Stewardship Society (pre-dates *Bouchie Lake Watershed Stewardship Society*) https://bakercreek.org/our-purpose/bouchie-lake/

Freshwater Fisheries Society of BC https://www.gofishbc.com/

Habitat Conservation Trust Foundation <u>https://hctf.ca/</u>

Appendix # 1

SURVEYS - TOOLS IN THE TOOLBOX

Bouchie-Milburn Living Facebook Group Site (April 3, 2017 to present) Let us know what you feel is important to you	Cariboo Regional District Bouchie-Milburn Neighbourhood Survey Plan #1May, 2019 ID Top Priorities you feel the B-M Neighbourhood Plan should address
Safety - Road, General Community (119)	High Speed Internet & Cell Service (110)
Communications - Cell Service / Wifi (114)	Water Quality Protection of Bouchie & Milburn Lakes (108)
Lake Health (106)	Supporting community facilities and events (93)
Trails & Green Spaces (82)	Improving recreation opportunities (e.g. trails, green spaces, boat launches, etc.) (73)
Fire Protection (Recruitment) / FireSmart (81)	Maintaining and protection agricultural lands (62)
Recreation Facility Access & Usage (65)	Reducing natural hazards through land use (e.g. fire smart, landslide, flood protection regulations) (57)
Recycling Services (45)	Community Policing (55)

Note: 2 surveys and polls were completed within Bouchie Lake - Milburn Lake communities within the last 2/1/2 years. The results for the top 7 are similar. "Cell Service / Wife / Highspeed Internet" have been crossed out as Telus has announced that they will be installing a 45 metre wireless communication tower at 1439 Paley Road. For additional information on this, please go to Agenda item 4.1 of the Cariboo Regional District Meeting Agenda for March 27, 2020. For the Bouchie-Milburn Community Plan, the plan is to review and assess the top 3-5 priorities as identified by both surveys. (Dated April 5, 2020)

Appendix # 2 - Flushing Out Top 3 Priorities



BOUCHIE-MILBURN COMMUNITY PLANNING TEAM % 2338 Bonny Road, Bouchie Lake, BC, V2J 7G6 E: BMCommunityPlan@gmail.com

TOP 3 PERCENTES

COMMUNITY SAFETY	RECREATION	PUBLIC LAND ASSETS /					
General Safety - Block Watch, Crime Prevention, Road / Traffic, Evacuation, Fire Protection, etc. Reducing Natural Hazards (Wildfire Mitigation, Landslide, Flooding)	Supporting Community Facilities & Events Recreation Facility Access and Usage (Governance / Management Structure, Increasing Community Usage & Rental Revenue)	LAND USE Lake Health - including water quality / septic drainage / hazards / review of boat motors on lakes Improving Outdoor Recreation Opportunities - (Trails, Green Spaces / Parks, Lake Accesses, Boat Launches) Encourage Biodiversity / Protecting / Maintaining Wild lands					
Based upon 2 Surveys - Bouchie-Milburn Living Facebook Group Site ((April 3, 2017 to present) & Bouchie-Milburn Neighbourhood Survey Plan #1 May, 2019							

Dated: April 21, 2020

Mission Statement To bring Bouchie-Milburn community residents together as involved members of the Community Planning Team. The Team will have a collaborative voice in planning, organizing, implementing any, and all, community development and initiatives, that the either promote or hinder the growth of our immediate area. This grossroots team will work together to promote growth, inclusion, transparency, and non-partisan community involvement. Adopted by the Bouchie-Milburn Community Planning Team, June 26, 2018

Appendix # 3 - Holding Local Government Accountable

Holding our Local Government Accountable to our Community and all the Volunteers! UPDATE ON RECREATION IN BOUCHIE LAKE - MILBURN LAKE

September 26, 2020

Dear Bouchie Lake - Milburn Lake residents.

The BMCPT recently submitted correspondence to the Cariboo Regional District. The BMCPT has been told that it will be presented to the Board of Directors at the next Board meeting. *Once our letters are available for viewing in the public agenda, the link will be shared.*

Our correspondence deals with:

i) how recreation in Bouchie Lake fits into the Official Community Plan for the Quesnel Fringe Area Official Community Plan / OCP and how the bylaw and policies at the local level are not consistent with the OCP;

ii) our request to meet with our Area Director of the Cariboo Regional District to have a conversation about what we have learnt through this project that could increase revenues and improve community input, access, and support for recreation in our community; and iii) communicating with the Cariboo Regional District.

Recreation Facility Access and Usage and **Supporting Community Facilities and Events** within Bouchie Lake / Milburn Lake were identified as one of the top three priorities by 2 surveys that were completed; one by the CRD under the Bouchie-Milburn Neighbourhood Plan and the other by the community, on facebook, on the "Bouchie - Milburn Living". At the end of the CRD Survey #1 many residents provided comments; these are worth reading.

The Bouchie-Milburn Neighbourhood Plan Steering Committee, led by the CRD, met on August 27, 2019 and discussed facility management and fee structure at the Bouchie Lake Hall. They decided that it "*was complex and outside the scope of a land use study*".

Mission Statement

To bring Bouchie-Milburn community residents together as involved members of the Community Planning Team. The Teamwill have a collaborative voice in planning, organizing, implementing any, and all, community development and initiatives, that the either promote or hinder the growth of our immediate area. This grassroots team will work together to promotegrowth, inclusion, transparency, and nonpartisan community involvement.

Adopted by the Bouchie-Milburn Community Planning Team, June 26, 2018

(Continue to page 2)

As part of the BMCP Project, 3 committees were established based upon the identified priorities: Safety, Public Lands / Assets, and Recreation. The Recreation Committee took the concerns identified by the community with the intention to seek out information, ask questions, collate facts, and find solutions to the identified concerns. Through this process a thorough review of Recreation has been completed. The committee completed a Facility Comparison of 8 similar facilities, reviewed other facility management and governance structures, studied the OCP from a recreation perspective, and reviewed applicable bylaws. The BMCPT has been open and transparent by hosting monthly public meetings, posting minutes and other documents, as they are completed, online, and sending out updates via email through an extensive email distribution list. Below is a summary of our findings:

i) Bouchie Lake Recreation Commission Establishment Bylaw not consistent with the OCP The *Quesnel Fringe Area Offical Community Plan / OCP* was adopted by the Cariboo Regional District on September 12, 2014. An OCP is a policy document intended to provide future direction for land use decisions. Any land use decision must be consistent with these plans. After the adoption of an official community plan, all bylaws enacted or works undertaken must be consistent with the plan. (https://www2.gov.bc.ca/gov/content/governments/local-governments/planning-land-use/local-government-planning/official-community-plans)

On page 91 of the OCP the BLRC is stated to be responsible for *maintaining* the Bouchie Lake Hall (and Recreation Grounds) and Claymine Property. The OCP also references the value of "non-profit societies" in recreation by stating *The co-existence of commissions and "not for profit societies"*, *working together*, *ensures an effective combination of community participation strategies for delivering services to the local area.*

Sec. 9.3.16 of the plan references a review be held that clarifies the working relationship and partnerships between the BLRC and Bouchie Lake Recreation Society (no longer exists as an "ordinary society") and that there are "clear benefits to the co-existence and collaboration of these two groups".

Bylaw 4918, which established the BLRC by the CRD, states in Sec. 3 that the Commission's purpose is to *manage* the land and buildings (includes Bouchie Lake Hall, Recreation Grounds, Claymine Trails, and Bouchie-Milburn Community Park). Maintenance and Management are quite different and result in quite different processes at the community level.

Maintenance is the process of maintaining or preserving someone or something, or the state of being maintained while *Management* is the process of dealing with or controlling things or people.

The BLRC is a group of volunteers appointed by the Cariboo Regional District upon recommendation of our Area Director. The BLRC must be composed of a minimum of 6 and a maximum of 10 community members of which the Area Director is one of them. There is no requirement that the BLRC include members of local non-profit groups that use the facility. Only 2/3rd of the commissioners must be Recreation Tax payers. The BLRC is not independent as it must operate as per the Community Charter, Local Government Act, and policies of the Cariboo Regional District. Under the existing structure, the BLRC does not have to collaborate, partner with and /or work together with the local non-profit groups. This is causing tension amongst volunteers and fractured relationships. Expectations and responsibilities are not clearly defined which is frustrating and unfair to all volunteers. Worthwhile projects are being delayed due to red tape and unnecessary bureaucracy. The generation of revenue for our community is being hindered. Our facility is not being used as it could be. As a community we are not maximizing our opportunities.

(Continue to page 3)

2. What we have learnt and what we want to share.

Through our research, the BMCPT - Recreation Committee has learnt that the Bouchie Lake Hall is the only community hall that we know of that is not managed by an independent, "ordinary" non-profit society registered under the Societies Act. The BMCPT reviewed 8 other similar facilities and while some of them had a Regional District appointed commission involved, the commission's role was limited to maintaining the infrastructure, working closely with the Regional District, and managing the budget approved by the Regional District. They were not involved with "management" and deciding how and when the community would use the facility. The benefits of a non-profit society managing the facility is that it is member based and the Directors are democratically voted in by the membership. It is worth noting that the facility was managed by a non-profit from its construction in the 1970's to 2007 when the BLRC was established. Recently the BMCPT asked residents to participate in a "Recreation Poll". This was completed by 105 people and the 99% of the people stated that they felt the facility should be managed by a community based non-profit organisation.

The "Facility Comparison" completed by the BMCPT which can be viewed here.

3. Communicating with the Cariboo Regional District

Members of the BMCPT - Recreation Committee are now in the position of wanting to meet with our Area Director of the Cariboo Regional District to share our findings and how things can be made better in Bouchie Lake in terms of *Recreation Facility Access and Usage* and *Supporting Community Facilities and Events*. We have requested to meet with our Area B Director, attend a North Cariboo Joint Planning Committee Meeting and / or a Northern Rural Directors Caucus Meeting and thus far, we have not been invited and / or able to. At this time, we ask that you as community members stand with us in terms of how we can all bring about change at the Bouchie Lake Hall and Recreation Grounds that will benefit the community as a whole.

Thank you. In community spirit Bouchie-Milburn Community Planning TEAM

Email: BMCommunityPlan@gmail.com Website: https://bouchielakefriends.ca/our-accomplishments/community-planning-team/ Facebook: Bouchie-Milburn Community Plan https://www.facebook.com/BMCommunityPlan/

END.

Appendix # 4 – Photo of Flooding







Appendix # 5 – Correspondence with MoTI, Brad Moores and Derek Kitamura

From: Bouchie Milburn <<u>bmcommunityplan@gmail.com</u>> Sent: October 6, 2020 1:42 PM To: Moores, Brad A TRAN:EX <<u>Brad.Moores@gov.bc.ca</u>> Cc: Bouchie Lake Watershed Stewardship Society <<u>blwatershedss@gmail.com</u>> Subject: Milburn Lake Culvert

Hello Brad;

We have recently collated a survey of our Community needs and this issue was high on the list. As we are engaged with the BL Watershed Stewardship Society, we thought it important that you know we would support the installation of a higher flow culvert.

The properties that were evacuated and impacted by this past Spring's runoff, will most definitely be impacted again, next Spring. In fact, the water table is quite high right now. It is expected that we are going to have a much higher snow pack this winter, therefore, runoff will be high again. We believe that working together to implement the installation this fall, to be a <u>high priority</u> and also will build confidence for our residents.

Our project has been funded by the BC Rural Dividend Fund and we are managed by a nonprofit society. We have credentialed projects / events that have been completed this year and are most eager to assist with this culvert installation, in any way we.

It is our understanding that a hydrology report has been requested. Is that report ready for distribution yet? If so, would both of our groups be able to meet with you, to discuss? Zoom is fine for all of us, if that is preferred.

We are hoping by installing the culvert this year, it will circumvent future liability for these residents and those that drive on Milburn Lake Road.

We look forward to hearing from you at your earliest convenience,

In Community Spirit,

The BLCPTeam and Susan MacNeill, Team Coordinator

Reply:

On Tue, 27 Oct 2020 at 17:04, Kitamura, Derek TRAN:EX <<u>Derek.Kitamura@gov.bc.ca</u>> wrote:

Hello,

We apologize for not responding earlier but during a provincial election, all public correspondence regarding projects are put on hold until after the election. (continued next page)

We do not plan to install any infrastructure before next spring. We are currently collecting data and have engaged with a hydrotechnical engineering firm to complete an analysis for Bouchie Creek and the Milburn Lake watershed. When a project like this is initiated, we gather as much information and data as possible to make the best decision. Please keep in mind that anything done on Milburn Lake Road will affect infrastructure on Rawlings Road and at other locations as well. We realize that this is not the answer you were hoping for but given the current and forecasted weather, the site conditions would be less than suitable for any work to be started and completed before the winter.

The hydrotechnical analysis work will be done in two phases, the field work (which is currently being completed) and the analysis of the data that is collected. We anticipate that the complete hydrotechnical analysis report will not be done until mid December. Once the report is complete, we will be open to sharing pertinent information regarding recommendations to you and other interested parties or groups.

Please feel free to contact myself or Brad Moores if you have any more questions.

Thank you

Derek Kitamura, BSF

Area Manager - Roads - Quesnel/Nazko/Wells/Hixon

Cariboo District

Suite 501-410 Kinchant Street | Quesnel | BC | V2J 7J5

Phone: 250-985-0044

Fax: 250-992-7223

BRITISH COLUMBIA Ministry of Transportation and Infrastructure Appendix # 6 – Wildlife Preparedness Workshop Poster

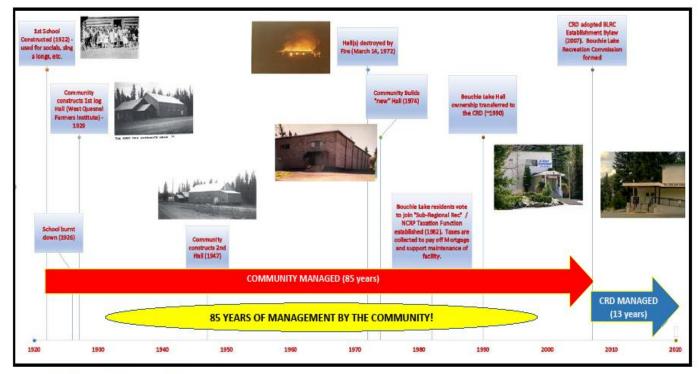


Appendix # 7 – Safety Day Poster



Appendix # 8 – Bouchie Lake 100 Years Timeline

100 YEARS OF RECREATION IN BOUCHIE LAKE

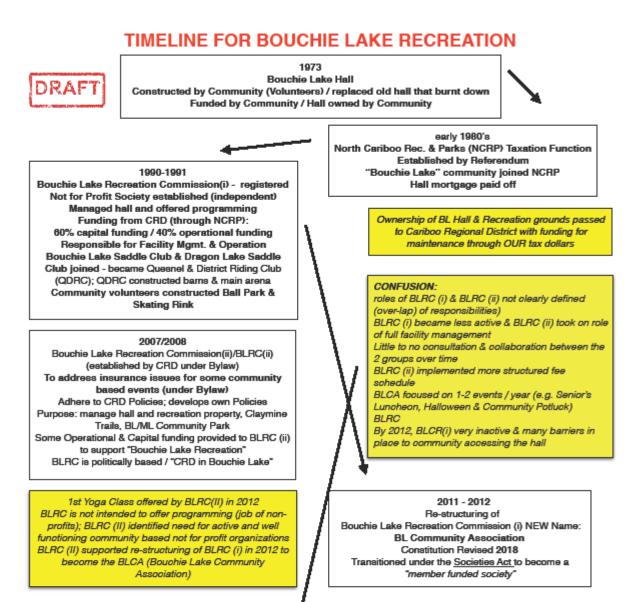


Completed by the Bouchie-Milburn Community Planning Team

Dated: October 20, 2020

Sources: Pioneers of Bouchie Lake (1975); BC Archives; Facts and Photographs from various community members

Appendix # 9 - Bouchie Lake Recreation Timeline



TODAY

Facility is managed by BLRC (ii) with very little input from the community and /or local non-profit groups. The focus of the BLRC is on infrastructure management and on "revenue generation". Policies are created by BLRC(ii) with little to no input from the community. For "Bouchie Lake Recreation" to function well under this structure, the intention that it be based upon an equal partnership between BLRC (ii) and non-profit groups. Collaboration is key to success as both types of organizations have limitations and opportunities.

UNDER THIS MODEL BOTH THE BLRC AND NON-PROFIT ORGANIZATIONS ARE NEEDED & CONSULTATION BETWEEN THE 2 ARE IMPORTANT FOR THE DELIVERY OF RECREATION

Dated: June 30, 2020 // If there are errors or commissions noted in this document, please contact the Bouchie-Milburn Community Planning Team at <u>BMCommunityPlan@gmail.com</u>

Appendix # 10 – Recreation Poll Results

The Bouchie Milburn Community Planning Team (Recreation Committee) is conducted this poll to get a better understanding of community needs and your experience in respect to recreation and leisure activities. The information gathered will help the Team develop a strategy to further support and make recommendations that develop social, recreation and cultural opportunities accessible to all in the communities of Bouchie Lake – Milburn Lake. Leisure activities, facilities, parks and green spaces are essential to our quality of life, to the environment and our economic sustainability.

BMCPT Recreation Poll results in red:

1. Are you answering	this survey as an ind	ividual or on behalf of	your family?
IndividualFamily	51% 46.6%		
2. My age is? ○ Up to 15years 0 ○ 16 - 20 6.4%	s o 21 – 35 34% o 36 – 50 41%	 ○ 51 - 6 35.4% ○ 65 - 8 66.2% 	• • 80 + 2.2%
3. Do you live in Bo	ouchie-Milburn? Y	es 92.7 % No	7.3%
lf "No", which comn <mark>Quesnel</mark>	nunity do you live i	n? Please be specif	ic: Williams Lake, West
4. Do you pay Recre	eation Tax (NCREC	on your Rural Prop	erty Tax Notice)? (Circle one)
Yes 59.5%	1 🗌	No 9.6%	I do not know 30.7%
			s very important, how s, to you and your family?
□ 1 6.6% □] 2 11.1%	3 17.7%	4 24.4% 🗌 5 46.6%

6A. What types of recreational and /or leisure activities do / would you like to participate in?

Top 5 are listed:

Lake Activities (fishing, kayaking, boating); Hiking/Walking; Fitness Classes: Indoor Activities (table games, arts & crafts); Horseback Riding

5. What are the barriers, which preven (Select up to 3)	t you from participating in leisure activities?
Lack of Personal Time / Too Busy 42.3%	Lack of Child Care 8.6%
Do not know what's available 21.5%	Lack of Money/Programs /Facilities too Expensive 12.1%
Lack of Transportation 8.4%	Lack of Desired Facilities 23.8%
Not interested 0	Too far to Travel / Proximity to Home 3.6%
Other (please specify): 0	

6B. Have you ever participated in an organised activity at the Bouchie Lake Community Hall / Recreation Grounds, Bouchie Lake Country Store, Bouchie Lake Elementary School or Bouchie Lake Volunteer Fire Department?

Yes – what was that activity? 14.7%
 Top 5 are listed: Yoga, Dance, Sports, Workshops, Arts/crafts
 No 17.6%

7. What is your idea of the primary function of a Community Hall? (choose up to 2)

The hall should be a central point for the community to gather 78.7%
 The hall's primary focus should be for renting out and generating rental income. 21.9%
 The hall should be for non-profit community groups that bring events / activities to community 53.5%

8A. Currently, the Bouchie Lake Hall is open to the public 16 hours / week. Would you like to enjoy increased hours of access to the Bouchie Lake Hall?

☐ Yes 93.6% ☐ No 5.6% ☐ I don't care 26.6%

8B. The BMCPT completed a comparison of 8 rural recreation facilities. All of them, but Bouchie Lake Hall / Recreation Grounds, are managed by a Community non-profit group. Who, do you feel, should manage the Bouchie Lake Hall and Recreation Grounds?

The hall should be managed by the Community	92.3%
The hall should be managed by Local Government	53%

9. Given that the Bouchie Lake Hall was constructed by community volunteers and community events held at the Bouchie Lake Hall rely on volunteers to organise them (there are no paid staff), should groups organising them have to pay a rental fee?

Yes **35.5%** No 62.2%

For further information above the Survey Monkey Poll only, go to: https://bouchielakefriends.ca/our-accomplishments/community-planning-team/

Hard copy Polls have been incorporated into this document and due to privacy are unavailable for public viewing.

END.

Appendix 11 – Recreation Facility Management Models

RECREATION FACILITY MANAGEMENT MODELS – Draft 13/07/2020

The Bouchie-Milburn Community Planning Team has been researching different existing models for recreation facility management. *The goal is to propose a Model that better meets our community in terms of Community Access and Usage.* The BMCPT reviewed a total of EIGHT facilities, all similar to, Bouchie Lake Recreation and ALL of them other than Bouchie Lake Hall are operated by the community under MODEL 2.

The BL Hall is currently operating under MODEL 1. This has not always the way. From the time it was constructed in the early 1970's through to 2007, the facility was managed by the community. There is a long history as to why it changed but the BMCPT believes it is now time to revert to a model that more closely resembles MODEL 2.

MODEL 1	MODEL 2
Commission	Non-Profit (Ordinary Society)
Appointed by Cariboo Regional District	Democratic - Elected by Members (Community)
CRD	CRD
CRD	CRD
CRD / Community	Community
Rental (Revenue)	Community
No	Yes
Limited to CRD Appointment	Open to everyone
6-10	Unlimited
Cariboo Regional District	Members (Community)
CRD	Community
CRD	Members (Community)
Commission	Non-Profit (Community)
No	Yes
Limited	Yes
Assets own by the CRD)	Assets owned by the Community)
Non-Collaborative	Collaborative with Members (Community)
Cariboo Regional District Bylaw	Societies Act Bylaw
	Commission Appointed by Cariboo Regional District CRD CRD CRD / Community Rental (Revenue) No Limited to CRD Appointment 6-10 Cariboo Regional District CRD Cariboo Regional District CRD CRD Commission No Limited Assets own by the CRD) Non-Collaborative



Incorporated Societies acquire the capacity of an individual as well as independence existence. Under the Societies Act there are 2 types of Societies:

<u>Member-funded</u>: exist primarily for the benefit of their members; members own assets <u>Ordinary</u>: exist primarily for the community at large; community owns assets

https://www2.gov.bc.ca/gov/content/employment-business/business/not-for-profit-organizations/societies-acttransition/about-memberfunded-societies

Mission Statement for the Bouchie-Milburn Community Planning Team

To bring Bouchie-Milburn community residents together as involved members of the Community Planning Team. The Team will have a collaborative voice in planning, organizing, implementing any, and all, community development and initiatives, that the either promote or hinder the growth of our immediate area. This grassroots team will work together to promote growth, inclusion, transparency, and non-partisan community involvement.

Adopted by the Bouchie-Milburn Community Planning Team, June 26, 2018

Appendix # 11A – Recreation Facility Comparison Table

RECREATION FACILITY COMPARISON TABLE – DRAFT (July 13, 2020)

Facility	Regional District	Regional District vs. Community Owned	Receives Tax Dollars (within a Tax Function)	Own Recreation Taxation Function	Shared Recreation Taxation Function	Tax Rate / \$100,000 Residential	RD Appointed Commission or Advisory Group	RD Director Involve with Commission / Advisory Grp.	RD Insurance for Buildings	Community Non-Profit Managed (Ordinary Society)	No CHARGE Access for "Community Events"	Rental Revenue – for Community Non-Profit ("Ordinary")
Barlow Creek	CRD	RD	Х		Х	\$134.90	X	Member	Х	Х	X	Х
Bear Lake	RDFFG	RD	Х	Х		\$18.52*	X	Ex-Officio	Х	Х	X	Х
Bouchie Lake	CRD	RD	Х		х	\$134.90	Х	Member	Х			
Hixon	RDFFG	С								Х	X	X
Kersley	CRD	RD	Х	Х		\$83.70	Х	Member	Х	Х	X	Х
McLeese Lake	CRD	C (was RD)	Х	Х		\$5.23			Х	Х	X	Х
Nukko Lake	RDFFG	RD	Х	Х		\$13.25*	Х	Ex-Officio	Х	х	X	Х
Sinclair Mills	RDFFG	RD	X	X		\$105.32*	X	Ex-Officio	Х	X	x	X

Bouchie Milburn Community Planning Team

RD = Regional District / C = Community / CRD = Cariboo Regional District / RDFFG - Regional District Fraser Fort George

Member -= has a vote / Ex-Officio = member of a body (board, committee) who is part of it by virtue of holding another office; means "from the office"

Tax Rate (2020) = Ad Velorem Tax Rate \$ / 100,000 of Residential Assessment; CRD Finance / Budget Committee Meeting January 15, 2020 https://pub-ord.escribemeetings.com/Meeting.aspx?id=819d8161-ad26-4b2e-909b-3e94577e6a1c&Agenda=Agenda&Jang=English&Item=23 RDFFG: *2019 Rates -___https://www2.gov.bc.ca/gov/content/faxes/property-faxes/annual-property-fax/fax-notice/fax-rates

Mission Statement for the Bouchie-Milburn Community Planning Team

To bring Bouchie-Milburn community residents together as involved members of the Community Planning Team. The Team will have a collaborative voice in planning, organizing, implementing any, and all, community development and initiatives, that the either promote or hinder the growth of our immediate area. This grassroots team will work together to promote growth, inclusion, transparency, and non-partisan community involvement.

Adopted by the Bouchie-Milburn Community Planning Team, June 26, 2018

Appendix 12 – Poker Paddle Poster



Appendix 13 - Lakeshore and Lake Quality Improvement & Maintenance Project

The **BMCPT** in partnership with **the Bouchie Lake Watershed Stewardship Society** identified the following components to this proposal as titled above. This proposal was developed based upon the following priorities identified by the community in both the Cariboo Regional District Survey #1 (completed as part of the Bouchie-Milburn Neighbourhood Plan) and the Facebook poll both referenced in "Tools in the Toolbox" (Appendix XX):

- Lake Health
- Water Quality Protection of Bouchie and Milburn Lakes
- Improving Recreation opportunities (e.g. trails, green spaces, boat launches, etc.)
- Trails and Green Spaces

Both Milburn Lake and Bouchie Lake are integral geographic features in our community. Today, both lakes are used by many local and non-local residents for angling (all year), kayaking / canoeing / paddle boarding, bird watching, etc. Bouchie Lake is one of the few lakes in the North Cariboo that is used seasonally by the American White Pelican (*Pelecanus erythrorhynchos*) for spring feeding. In days gone by, Bouchie Lake was used by the community for swimming lessons and historically community picnics that were held on the lake at the north end on the Armstrong property. Both Bouchie Lake and Milburn Lake are stocked annually with rainbow trout (20,000 in 2020 for Bouchie Lake and 17,500 for Milburn Lake) by the Fresh Water Fisheries Society of BC (https://www.gofishbc.com/).

The proposal focuses on the following components:

- 1. The proposed land acquisition of land on Bouchie Lake for a park / green space.
- 2. Improvement / maintenance of the Right-of-ways (R/W) on both lakes
- 3. The purchase and operation of an Aeration system for Bouchie Lake

1. The propose acquisition of land on Bouchie Lake for a Park / Green Space

Many community members have stated that having public accessible land, as a park / green space, on Bouchie Lake would be valued community asset. This land could be owned and managed by the community.

Today the entire lake shore of Bouchie Lake is privately owned with public access to the lake restricted to existing right-of-ways (R/W) which are Crown land (public land) under the jurisdiction of the Ministry of Transportation and Infrastructure. The majority of the private land is occupied by residents although there are several bare land parcels on Norwood Road across from Loop Road at the southern end of the lake. These parcels are the site of a previous sawmill that operated in Bouchie Lake in the 1940's and 1950's and today consist of low lying land occupied by deciduous trees and shrubs. They have both been on the market in the recent past.

If land was to be acquired for a park / green space on Bouchie Lake, the site could include a parking lot, gazebo / picnic shelter, building to house equipment for an aeration unit, and boat launch or wharf. Other ideas also proposed include a small museum. (..1)

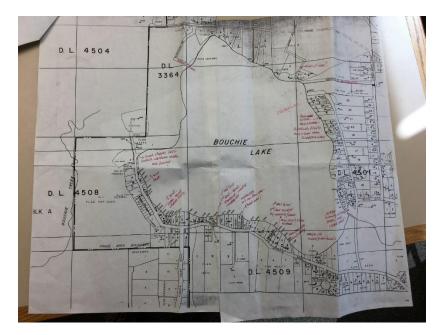
2. Improvement / maintenance of the Right-of-ways (R/W) on Both lakes

There are 11 R/W accesses on Bouchie Lake while there are 3 on Milburn Lake. Of the ones on Bouchie Lake, only one is maintained and accessible for vehicle usage. This R/W is often referred to as the "boat launch". It is located at the south end of Bouchie Lake on Norwood Road. The other accesses are overgrown and only accessible by walking.

On Milburn Lake, there are 3 public accesses with one being used extensively by the public for swimming, boat launching, and wading with horses and dogs. The Bouchie Lake Watershed Stewardship commissioned the "Milburn Lake Public Assess Improvement Plan" (dated October, 2018) from Quesnel River Environmental for this main access. The plan focuses on the following:

- The plan includes raising the overall level of the site to prevent current flooding.
- Building a boat ramp, a riparian zone, a beach area, a picnic area and a designated parking area. It would incorporate the existing outhouse.
- The plan takes account of water quality protection and both sediment and erosion control.
- The plan also provides for wheelchair accessibility.

The overall cost of the plan including taxes in 2018 dollars was around \$120 000.





3. The purchase and operation of an Aeration system for Bouchie Lake

Next Steps

If an organisation wishes to proceed with any or all of the above 3 components of this proposal, the first goal would be to engage the community and garner support. If the community showed enough interest, the next step would be to plan how the needed funds could be raised. Other communities have undertaken similar projects through i) and ii) establishing a taxation function which is managed at the local level.

i. Fundraising:

The community could run a fundraising campaign with all funds generated applied towards the purchase of the land. This could be through an Online Auction, Silent Auction, Pledges, Donations, etc. There are examples of where communities have undertaken such a campaign with success.

One very recent example is where the community group Naramata slow ran a fundraising campaign to preserve Centre Beach for generations to come (<u>https://www.wayblaze.com/fundable_projects/it-takes-a-village-to-save-a-beach/</u>). The organisation ran a "Green Ribbon Campaign" with a goal that \$850,000 to be raised between September 18th and October 31, 2020 (<u>https://www.pentictonwesternnews.com/news/it-does-take-a-village-to-save-a-beach/</u>). At the end of the campaign, \$1,010,250 was raised.

Once the goal was met, the Regional District of Okanagan-Similkameen (RDOS) has the mechanisms to fund the balance of the purchase through borrowing the funds and establishing a taxation function. Every dollar raised reduces the amount of borrowing required by Area E taxpayers to finance the balance of the \$1.7 million purchase price. Those funds would reduce the amount of money that the RDOS would need to borrow, and reduce the chance that residents decide against a loan when the RDOS goes to them with a required borrowing bylaw. As with all taxation functions, voter assent is required.

ii. Establishing a Taxation Function: Bouchie Lake – Milburn Lake Community Lakeshore Improvement Function

To establish a local taxation function, it will be necessary to work closely with the Cariboo Regional District/CRD. The objective would be to establish a service for aeration of Bouchie Lake and lake shore infrastructure improvements for Bouchie Lake and Milburn Lake.

For the CRD to provide a new service to the community, the RD must adopt a service bylaw. This bylaw outlines the following:

- a description of the service
- how the service will be delivered
- identify the participants
- who will benefit
- the maximum cost

(..3)

- how the costs will be recovered
- define the service boundaries

<u>https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-</u> powers/bylaws/provincial-approval-of-bylaws/regional-district-service-establishing-bylawrequirements

There are several steps required to establish a new service and how long it take, depends upon a number of factors, including the participating area approval method chosen and the complexity of the service. Regardless, to establish a new service voter approval must be sought and received.

The 108 Green Belt located in the 108 Mile House area of the South Cariboo has its own service function. The residents of 108 Mile House within a defined boundary are taxed so support the 108 Green Belt. The Greenbelt lands are used in much the same manner as a public park and comprises more than 1500 acres. A Greenbelt commission was established by the CRD who are responsible for maintaining the park as per a Business Plan (https://www.cariboord.ca/services/recreation-2/108-mile-greenbelt)

Below is a table displaying tax dollars received for 2020 for both the Bouchie Lake Fire Protection and the 108 Mile Green Belt. Both of these services have a defined boundary on a map. The purpose of sharing this is to show the ratio for these services between tax rate and total requisition.

		Ad Velore	em Tax (est)	Parcel	Fax (est)	
Service	Tax Allocation Basis	\$ Total	Rate \$ / \$100,000	\$ Total	Parcel Tax Rate \$/Parcel	
BL fire Protection	Land & Improv.	\$143,017	\$63.62			
108 Mile Ranch Green Belt	Parcel Tax			\$14,650	\$10.04	

Source: Finance / Budget Committee Meeting Agenda March, 5, 2020 https://pub-crd.escribemeetings.com/Meeting.aspx?Id=06208964-dd65-44ae-8918e8b5309c0269&Agenda=Agenda&lang=English

Cariboo Regional District 2020 Tax Requisition Rate Details https://pub-crd.escribemeetings.com/filestream.ashx?DocumentId=25465

Services can be created with tax rates varying per year based upon the funding required for the function. In the case of this project, a service could be created to purchase property and / or equipment. Once the purchases are covered, the tax rate could be reduced to maintenance only.

(..4)

By establishing a service function, funds could be generated through taxation to purchase land for a park, operate an aeration system, and manage and /or improve lake shore access (right-of-ways).

Encouraging the Establishment of Agreements between the Ministry of Transportation and Infrastructure and the Regional District.

Currently the Bouchie Lake Watershed Stewardship Society maintains the outhouses and other infrastructure at both Right-of-Way accesses on both Bouchie Lake and Milburn Lake. The outhouses were placed on these sites a number of years ago by volunteers in the community and have become "grandfathered". R/W land is under the jurisdiction of MoTI but MoTI does little to ensure access on the R/W is maintained. Funding for the outhouse maintenance is provided by the Cariboo Regional District through the North Cariboo Economic Development Taxation Function that includes all of Electoral Areas A, B, C and I. No additional funding is provided by any other government agency.

R/W access to shorelines are recognized as a valuable public asset but currently, there is no vehicle in place in our community to ensure that these R/W's are maintained and /or improved for continued usage of the public. It is not the responsibility of the Cariboo Regional District; nor MoTI. MoTI has concerns about liability. This will be the same for all MoTI R/W throughout the province.

On the Gulf Islands of BC, the Capital Regional District and MoTI have come up with an agreement to resolve the public R/W access issues on the southern Gulf Islands. The Capital Regional District and MoTI have entered into a "Public Access to Water" agreement which has the following objectives:

i) Granting secure tenure to the CRD, sufficient to permit the development, management and regulation of accesses to water for public recreational purposes

ii) Creation of accesses to water.

Once this agreement was in place, the concerns of liability was resolved and the Capital Regional District was then able to work with locally based organisations wanting to plan and implement the improvements within their local communities. There is some excellent examples of this successfully occurring on Saturna Island with the Saturna Island Parts and Recreation Commission.

One way of this working for Bouchie Lake / Milburn Lake would be for the Cariboo Regional District to enter into a similar agreement with MoTI. A Service Function could be created as per (ii) which is managed by volunteers appointed to a commission. The CRD would then support the commission in ensuring that it achieved its goals and mandates.

Written by the Bouchie Lake Watershed Stewardship Society in partnership with the BMCPT.

Dated November 12, 2020

Appendix # 14 – Correspondence

A. CRD Board Meeting – October 2, 2020 (Sec 10.5)

Corporate Vote - Unweighted

• That the agenda item summary from John M. MacLean, CAO, dated September 25, 2020, regarding correspondence received from the Bouchie Milburn Community Planning Team, be received. Further, that the Board confirm the current model of management of the recreation and cultural assets in Bouchie-Milburn and take no further action.

For further information about the submitted letters, please visit:

https://pub-crd.escribemeetings.com/Meeting.aspx?Id=7440ecd2-e0b2-4861-bdf9-524e24f33e9b&Agenda=Merged&lang=English&fbclid=IwAR0gVtyvw0g1J2M3WLwzL2EehIApo ceKdERFZPrBCUaPSLcVGuXy01TNB-s

B. Letter to CRD – September 23, 2020



BOUCHIE-MILBURN COMMUNITY PLANNING TEAM E: <u>BMCommunityPlan@gmail.com</u>

September 23, 2020 Cariboo Regional District Suite D- 180 North 3rd Avenue Williams Lake, BC, V2G 2A4

Delivered via Email

RE: Bouchie Lake Recreation Commission - not operating as per the *Quesnel Fringe Area Official Community Plan* (adopted September 12, 2014) & decision making outside of public meetings

Dear CRD Board of Directors:

On September 21, 2020, two members of the Bouchie-Milburn Community Planning Team attended the Bouchie Lake Recreation Commission / BLRC meeting. The reason for attending was to hear the discussion in regard to the Team's proposal titled *"Bouchie-Milburn Heritage Plaque Project"* (see attached). The proposal was submitted, by email to the BLRC, on September 15, 2020 with a request that it be forwarded onto the commissioners. The proposal was also forwarded to the Ministry of Transportation and Infrastructure and Darron Campbell, Manager of Community Services with the Cariboo Regional District on the same day as they are the holders of the "Sign permit" for the site of interest.

The proposal very clearly outlined what the BMCPT intention was by presenting the proposal to the BLRC and what the next steps would be. The request was reasonable and focused on requesting support from the BLRC so the project could move forward.

In the BLRC Agenda, the "**Heritage Family Plaque Proposal**" was originally under Sec. 8, New Business. At the onset of the meeting, the proposal was moved to Sec. 5, Correspondence (vii) at the request of Chair Stephanie Hanes. When Sec.5 (vii) came up for discussion, Chair Hanes immediately brought the motion forward that the proposal be tabled as she stated that the BLRC needed more information regarding the BLRC's responsibilities in terms of the proposed project. There was no discussion and no time stated as to when the discussion would be tabled too. None of the commissioners enquired about the project or requested clarity on any part of the proposal. Chair Hanes referred to a discussion of the proposal being held at an earlier time. It has been confirmed by one of the commissioners that this did indeed happen as they were told upon arrival at the meeting venue that the proposal would be tabled. This is discouraging, disconcerting and very wrong. For the BLRC members to discuss content and make decisions outside of a sanctioned meeting does not adhere to the Community Charter as the BLRC members know. BLRC meetings are to follow the policies of the Cariboo Regional District and while Director Bachmeier attended the meeting she did not call "point of order".

Under Sec. 6. Reports (j) - Bouchie Lake Community Park, the proposal was referenced by Ken Falloon, a BLRC commissioner and Chair of the Bouchie Lake Community Park Committee. Ken spoke about the project and what was being proposed in the "Heritage Family Plague Proposal". Chair Hanes responded that the proposal had been tabled as there was confusion because there were two committees - the "Heritage Plaque Subcommittee" of the BMCPT and the Bouchie Lake Community Park Committee of the BLRC. Chair Hanes referenced Conflict of Interest and that neither committee were connected. In fact, the committees are linked and could be one of the same. Ken Falloon, as lead of the Bouchie Lake Community Park, has been an integral and active part of the "Heritage Plague Subcommittee" and Chair Hanes has been invited to all the meetings of the sub-committee through email and has responded to many emails. The Minutes have also been circulated and posted online. The BMCPT recognizes the need for collaboration and community to work together for this project to be a success. This is clearly stated in the proposal. It appears that the BLRC does not value the community minded approach the BMCPT has taken in this regard. We have since learnt that the BLRC has no intention or wish to work with the BMCPT and for this project to move forward with BLRC support, the BLRC wants the project to be under the BLRC. This is hardly fair considering the project was first brought to the BMCPT to initiate and all of the work and meetings to date has been lead by the BMCPT.

Further in the Agenda, under Sec. 7 - Old Business (a) Rink Updates, Chair Hanes presented a proposal titled *"Bouchie Lake Ice Rink Improvement Project"*. Chair Hanes immediately apologised to the commissioners for not having sent out the proposal in advance of the meeting. The commissioners took an active interest in the proposal and were apparently very supportive of it. Some discussion ensued but at no time, was there time for the commissioners able to review the entire proposal. Regardless, a motion was passed by the BLRC stating acceptance of the proposal in terms of gathering details to get the project started, seeking grants, speaking to the Cariboo Regional District with an understanding that the BLRC would be kept current on the status of the project.

It is very disconcerting that two well written proposals of likely equal value developed by volunteers in our community would be given such a different approach by a body representing our local government. It is clear that the proposal brought forward by Chair Hanes (an "insider") was supported with little to no questioning so the project could move forward. By comparison, the proposal from an "outside" group was scrutinized and not discussed openly with the aim to find solutions. Rather it was "set aside" by the BLRC until such time the BLRC could gather more information with no details as to what this means.

This approach will thereby hold up a project which is time sensitive. This is not working together and as such, conflicts with the *Official Community Plan for the Quesnel Fringe Area* (OCP) that was adopted by the Cariboo Regional District board on September 12, 2014. This higher level plan on page 91 states that the BLRC is responsible for *maintaining* the Bouchie Lake Hall (and Recreation Grounds) and Claymine Property followed by:

In addition to these commissions there are also "not for profit societies", such as the Bouchie Lake Parks and Recreation Society, that have evolved as grass root organizations to address local issues. These societies are governed by The Societies Act, they are directly accountable to their membership, and their mandate can be changed with the approval of their membership. Within this administrative structure they can be responsive to changes in community needs and interests. The co-existence of commissions and "not for profit societies", **working together**, ensures an effective combination of community participation strategies for delivering services to the local area.

Sec. 9.3.16 of the plan references a review be held that clarifies the working relationship and partnerships between the BLRC and Bouchie Lake Recreation Society (no longer exists as an "ordinary society") and that there are *"clear benefits to the co-existence and collaboration of these two groups"*.

Under Section 3 of the establishment bylaw for the Bouchie Lake Recreation Commission (Bylaw 4918), the purpose of the BLRC is stated as "to manage the land and buildings, ... as described in Schedule A". This purpose is different from the responsibility of the BLRC as stated in the OCP which is to maintain. Manage and maintain1 have quite different definitions and result in different actions and processes which are being felt at the community level. It is time that the Bylaw 4918 be amended to be consistent with the OCP.

The objective of the Bouchie-Milburn Community Planning Team is stated in our Mission Statement. The project is funded with provincial dollars through the BC Rural Dividend Fund. The intention of the project is to bring our community together, discuss issues of concern, and propose solutions. We currently have many individuals and representatives from many local groups participating in the project. We are working towards creating a community whereby working collaboratively and in partnership is valued. The absence of the Cariboo Regional District and Bouchie Lake Recreation Commission in this process has been noted.

¹ Maintenance: the process of maintaining or preserving someone or something, or the state of being maintained Management: the process of dealing with or controlling things or people.

In closing, we are losing patience with the lack of response, respect, and accountability shown by the Cariboo Regional District, CAO John MacLean and Director Bachmeier. We have written several letters and emails outlining our concerns and thus far, no response. The decisionmaking process followed by the BLRC at the September 21st meeting is symptomatic of a larger issue that the community has been attempting to address for a number of years. For a community group of active, engaged, and well-meaning volunteers to be treated the way we were at the BLRC meeting on September 21, 2020 is unacceptable. The approach taken by everyone representing our local government does not meet the CRD Vision Statement of *"Building Communities Together"*.

By way of this letter, we will be taking this letter to the next level unless we receive what we deem a satisfactory response from the Cariboo Regional District by 4 pm on September 25, 2020.

Thank you.

In community spirit

The Bouchie-Milburn Community Planning Team

Heloise Dixon-Warren, BMCPT Tier I Leslie Holland, BMCPT Tier I Susan MacNeill, BMCP Project Co-ordinator Susan Phillips, BMCPT Tier I Elaine Ross, BMCPT Tier I Peggy Smith, BMCPT Tier I Claudia Vogt, Heritage Plaque BMCPT Subcommittee

Cc:

Councillor Laurey-Anne Rodenburg, Co-Chair NCJPC CAO John MacLean Alice Johnston, Deputy CAO Nigel Whitehead, CRD Planning Coralee Oakes, MLA, Cariboo North Bouchie Lake Recreation Commission Darron Campbell, Manager of Community Services BC Rural Dividend Fund

https://bouchielakefriends.ca/our-accomplishments/community-planning-team/

Mission Statement

To bring Bouchie-Milburn community residents together as involved members of the Community Planning Team. The Team will have a collaborative voice in planning, organizing, implementing any, and all, community development and initiatives, that the either promote or hinder the growth of our immediate area. This grassroots team will work together to promote growth, inclusion, transparency, and non-partisan community involvement.

Adopted by the Bouchie-Milburn Community Planning Team, June 26, 2018

END

Appendix # 15 – Next Steps

